

Donnington and Muxton Parish Council



*Turreff Hall,
Turreff Avenue,
Donnington,
Telford, TF2 8HG
Tel: 01952 608001*

clerk@donningtonmuxtonpc.org
www.donningtonmuxtonpc.org

FULL COUNCIL MEETING

Minutes of the Full Council Meeting held remotely via Microsoft Teams on 8th June 2020 commencing at 4.00pm

Present: Councillors: P Loughlin (Chairman), Miss F Doran, Mrs L Dugmore, N Dugmore, J Lavery, R Overton, M Stokes and J Thompson.

Also Present: R Morgan (Parish Clerk), Mrs H Westwood (Community Events and Engagement Officer), Mrs V Baldry (Hope House Children's Hospital), and A Moore (Local Democracy Reporter).

Absent: Councillor J Gough.

20/06/01 Apologies: Councillors A Lawrence and C Mason. Councillor M Edwards tried to join the meeting but was experiencing internet connection issues.

Resolved – that the apologies are accepted.

20/06/02 Declaration of Interest: As per Register. Also, Councillor R Overton – Agenda item 20/06/17b and Councillors N Dugmore and J Lavery – Agenda item 20/06/17.

20/06/03 Public Session: There were no comments.

20/06/04 Grant Application: Councillors discussed a request for a grant from this Parish Council by Hope House Children's Hospital. Mrs V Baldry was invited to speak and explained what the grant was for and also mentioned that they were trying to raise funds for a cuddle bed.

Resolved - to award Hope House Children's Hospital a grant of £500 and donate £500 toward a cuddle bed.

20/06/05 Minutes: To confirm the following Minutes of the Council Meetings:

a. Planning Committee meeting held on 9th March 2020.

Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

b. Full Council held on 9th March 2020.

Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

c. Remote Planning Committee meeting held on 20th April 2020.

Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

d. Full Council held on 18th May 2020.

Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

20/06/06 Matters Arising from Minutes: There were no matters arising.

20/06/07 Expenditure Transactions

Each Councillor received a copy of the Expenditure Transactions for May 2020.

Resolved – that the expenditure transactions for May 2020 are ratified and accepted as a true record. The Chairman signed the documents and held them up for everyone to see.

20/06/08 Income Received

Each Councillor received a copy of the Income Report for May 2020.

Resolved – that the Income Report for May 2020 is ratified and accepted as a true record. The Chairman signed the documents and held them up for everyone see.

20/06/09 Bank Reconciliation

Each Councillor received a copy of the Bank Reconciliation as of 31st May 2020.

Resolved – that the Bank Reconciliation as of 31st May 2020 is ratified and accepted as a true record. The Chairman signed the documents and held them up for everyone to see.

20/06/10 Financial Budget Comparisons

Each Councillor received a copy of the Financial Budget Comparison as at 31st May 2020.

Resolved – that the Financial Budget Comparisons as at 31st May 2020 are accepted as a true record. The Clerk was asked to check on the amount of money already spent on the water at the public toilets as it appeared that three-quarters of the allocated budget had already been spent.

20/06/11 Standing Orders and Financial Risk Management

Councillors were requested to review the following policies for this Council to ensure they are adequate for this Parish Council:

- a. Parish Council's Standing Orders
- b. Parish Council's Financial Regulations
- c. Financial Risk Management

Resolved - that the above documents are deemed adequate for this Parish Council.

20/06/12 Re-opening of Parish Council Facilities

Councillors discussed the re-opening of the Parish Council facilities which included the Public Toilets at The Parade, Donnington, the Liz Clare Library, the Parish Council Office and Turreff Hall.

Resolved – that the public toilets are to remain closed as Councillors were of the opinion that the risk from catching Covid-19 is still too high and access for the public cannot be managed properly. The Clerk was asked to check with the Council's insurance provider to see if it is covered for potential claims from people stating they caught the virus at the public toilets. The library and Turreff Hall will also remain closed until further guidance is received from the Government and Telford & Wrekin Council. The staff are to remain working from home.

20/06/13 Meeting Dates 2020/2021

Councillors discussed the options of holding Council meetings at alternative venues around the parish for 2020/2021.

Resolved – that the Parish Council will hold all its meetings for 2020/2021 at Turreff Hall, Donnington.

20/06/14 Clerk's Report/Updates

Councillors received updates on the following:

Public Rights of Way – After a request to extend the deadline for listing Rights of Way the following email was received from Andrew Careless (Senior Rights of Way Officer Telford & Wrekin Council) on 25th May 2020:

The 2026 deadline is in legislation – the Countryside and Rights of Way Act 2000. I am not aware of Central Government offering any guidance on whether they will extend this, but I will let you know if any information is made available.

Trees Donnington Methodist Church – The Clerk informed Councillors that he had contacted the Church regarding the height of its trees and was now in touch with the property officer who has asked him to pass his contact details on to the neighbour, which the Clerk is now in the process of doing.

Highlander Drive Yellow Lines – After a query to see if it would be possible to install double yellow lines on Highlander Drive, Donnington the following email was received from Rebecca Taylor-Barnes (Senior Traffic Engineer Telford & Wrekin Council) on 22nd May 2020:

At this time, we do not install Double Yellow Lines on un-adopted highway. It is difficult arranging suitable installation and maintenance works for this and, as we can only legally enforce parking restrictions on adopted land, it causes difficulty ensuring compliance across the rest of the borough's restrictions.

While I understand the concerns raised, I am unable to install any restrictions in the area. As a short-term mitigating measure, we could potentially look to install some Playground Warning Signs on the entrance to Highlander Drive. The land we have available to install such signs on is at the junction with Station Road. If the Councillor feels this would be a reasonable measure to try to help alleviate concerns, please let me know and I will arrange to get this looked into in more detail. Councillors agreed that warning signs would help and asked if Telford & Wrekin Council could install them.

Bench Central Hall, Donnington (“The Snake”) – The Clerk informed Councillors that he has had the picnic table/bench removed from central hall before it disappeared altogether. It appears that someone was trying to steal it. They had removed the locking bolts and tried to carry it away. However, due to the weight they left it but removed the seats, probably to return later and take it apart. Thankfully, someone reported it to Kay Grice (Environmental Officer Telford & Wrekin Council) and the Clerk was able to get idverde to remove it. Idverde is now storing it for the Parish Council until the Council decides what to do with it. This is the second bench that has been damaged/removed in the last year. Councillors were of the opinion that the bench should not be put back in place yet and requested that it be discussed at a future meeting after Government restrictions regarding Covid-19 have been lifted. The Clerk was also asked to invite the Police to this meeting.

Bollards St Matthew's School – Telford & Wrekin Council had approached the school with some plans and ideas for traffic measures, including a zebra crossing, and bollards along some of the paths were also an option. This was in relation to some of the grass verges being tarmacked as currently in the winter they are very muddy, and children/parents are unable to pass each other at peak times. So, to stop cars parking on the proposed new tarmac areas, bollards were mentioned. Previously some of the work was due to start by March but has been halted due to the current situation.

The Clerk was asked to write to Telford & Wrekin Council to clarify if bollards were being installed at the school.

20/06/15 Protocol for Leaflets/Documents distribution

Councillors discussed who/how documents/fliers/newsletters are to be approved prior to them being published and/or distributed.

Resolved – that the Clerk sends the proposed fliers/documents out to the Chairman, Vice-Chairman, Councillor J Lavery and M Edwards for approval by email prior to them being published and distributed.

20/06/16 Respecting Parks and Countryside

Councillor J Thompson stated that there was a need to keep the parks and countryside to a high standard of maintenance and that Telford & Wrekin Council is achieving this despite the difficulties during the Government coronavirus restrictions. He asked if it would be possible to advertise on this Councils social media sites and in the Parish Council newsletter for volunteer street champions for the parish.

Councillors N Dugmore and J Lavery left the meeting.

20/06/17 Planning Applications

Councillors considered the following planning applications:

a. TWC/2020/0257

Wynford Rowley, Land opposite 93 & 95 Ash Lea Drive, Donnington, Telford.

Outline application for the erection of 4no. dwellings with all matters reserved
AMENDED LOCATION PLAN

Resolved – to have no objection to this application.

Councillor R Overton left the meeting prior to the next item and re-joined the meeting when discussions had ended.

b. TWC/2020/0373

Integra Homes Ltd, Site of former Coal Yard, Wellington Road, Donnington, Telford.

Demolition of existing buildings and the erection of 10no. dwelling.

Resolved – to object to this application for the following reasons:

- Loss of trees and habitat for wildlife.
- Overdevelopment of site.
- Traffic safety issues with the extra amount of traffic accessing Wellington Road, Donnington from this site. Also, there are concerns regarding the access off Lawndale as there are many elderly residents living in this area and there is often a lot of vehicles parked here during the week and especially on weekends. The road is already in a poor state of repair.
- Additional strain on drains which are already experiencing problems.

- Contrary to this Parish Council’s Draft Neighbourhood Plan.
The Parish Council wishes to “Call in” this application for consideration by Telford & Wrekin Council’s Plans Board.

c. TWC/2020/0385

ASDA Stores Ltd, St Georges Road, Donnington, Telford, Shropshire.

Reconfiguration of Home Shopping facility; including extension to existing home shopping storage facility and chiller/freezer storage capacity.

Resolved – to have no objection to this application.

20/06/18 Agenda Items for the Next Council Meeting

Councillors requested that the following items be included for discussion on the agenda of the next Council meeting:

Re-opening of Parish Council facilities

Post Covid-19 support for the Community

Giotto Mural

20/06/19 Date of next meeting

The Chairman informed Councillors that the next Council meeting will be held on Monday 13th July 2020 at Turreff Hall, Donnington commencing at 7pm unless restrictions regarding the Coronavirus pandemic prevents the Council from holding it. A new date for a Remote Council meeting will be decided in due course and information regarding this will be published on this Council’s Social Media and website.

The meeting closed at 1715hrs.

Signed:

Date: