

Donnington and Muxton Parish Council



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FULL COUNCIL MEETING

Minutes of the Full Council Meeting held at Turreff Hall, Donnington on 9th March 2020 commencing at 7.00pm

Present: Councillors: Mrs L Dugmore (Vice-Chairman), Miss F Doran, N Dugmore, M Edwards, J Gough, J Lavery, A Lawrence, C Mason, M Stokes, R Overton and J Thompson.

Also Present: R Morgan (Parish Clerk), K Buttress, Dianne Dorrell (Shropshire Association of Local Councils - SALC), Mrs R Gregory, B Murray and J Ricketts (Shropshire Star).

Prior to the start of the meeting the Parish Council was presented with the Local Council Award Scheme Quality Level Certificate by Dianne Dorrell (SALC) who gave a short statement congratulating the Parish Council on its achievement.

Councillor J Thompson thanked the Clerk and staff for the work involved in obtaining this award.

20/03/206 Apologies: Councillor P Loughlin.

Resolved – that the apology is accepted.

20/03/207 Declaration of Interest: As per Register of Interest.

20/03/208 Public Session

Mr B Murray stated that elderly residents felt unsafe going to The Parade of shops in the dark and asked for increased surveillance here. The Clerk informed Mr Murray that there are currently nine CCTV cameras covering The Parade as well as CCTV cameras in some of the shops. The Police are not planning on any additional cameras, but the Parish Council will publicise that there are cameras in this location covering the whole of The Parade in order to make residents feel safe.

20/03/209 Minutes

Councillors were asked to confirm the Minutes of the Council meeting held on 10th February 2020.

Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

20/03/210 Matters Arising from Minutes

There were no matters arising.

20/03/211 Expenditure Transactions

Each Councillor received a copy of the Expenditure Transactions for February 2020.

Resolved – that the expenditure transactions for February 2020 are ratified and accepted as a true record.

20/03/212 Income Received:

Each Councillor received a copy of the income report for February 2020.

Resolved – that the Income Report for February 2020 is ratified and accepted as a true record.

20/03/213 Bank Reconciliation

Each Councillor received a copy of the bank reconciliation as at 29th February 2020.

Resolved – that the bank reconciliation as at 29th February 2020 is accepted as a true record.

20/03/214 Financial Budget Comparisons

Each Councillor received the Financial Budget Comparison as at 29th February 2020.

Resolved – that the Financial Budget Comparisons as at 29th February 2020 are accepted as a true record.

20/03/215 Payment Processing Procedure

Councillors were informed of the new payment processing procedure which will take place as from 1st April 2020 which involves those Councillors that are account signatories attending the Parish Office at least twice a month to physically transact payments made through internet banking. They were also advised that there should be a separate account purely for staff salaries.

Resolved – that the Parish Council adopts these procedures.

20/03/216 VE Day 75th Anniversary

Councillors were informed of a request to combine this Council's 75th VE Day Anniversary Celebrations with Polish Heritage Day. The Clerk informed Councillors of the benefits of this and that the police and Polish Embassy are happy with combining the events.

Resolved – to combine this Parish Council's VE Day 75th anniversary event with the Polish Heritage Day.

20/03/217 Neighbourhood Development Plan

Councillors received an update on the progress of this Council's Neighbourhood Development Plan. Comments from the Regulation 14 consultation had been considered and the Regulation 15 document had now provisionally been created. Councillors will receive copies of this prior to it being submitted to Telford & Wrekin Council, which, if it is satisfied with the document, will send it out for a final six-week consultation.

20/03/218 Tennis Courts Donnington Recreation Ground

Councillors were told of potential improvements at Donnington Recreation Ground by Telford & Wrekin Council which would be enhanced with some match funding from this Parish Council. The proposals include the upgrade of the tennis courts and a small changing room linked to Donnington Wood Bowling Club. It is hoped that this will encourage more people to use these facilities.

The s106 money comes from the development now at the site of the Coddon bowling club. Councillors were also provided with data relating to the health and well-being issues in the area.

The Clerk was asked to find out how much money is available and if any of it was allocated to other places and what for. The Clerk is to include an item on the agenda of the next Council meeting to update Councillors.

20/03/219 Borough Climate Change Partnership

Councillors were informed of the Borough Council's Climate Change Partnership and the help that Parish and Town Councils can provide in order to achieve it being carbon neutral by 2030. Councillors also considered nominating a representative from this Council to attend this partnership's meetings.

Resolved – that Councillor N Dugmore is nominated as this Council's representative on the Borough Council's Climate Change Partnership with Councillor A Lawrence as reserve.

20/03/220 Highway Matters

Councillors received information on the progress of the following:

Footpath Celadine Way – to install a footpath to join Celadine Way to the footpath on Donnington Wood Way would cost in the region of £4,500 to £5,000. There is already a footpath on the opposite side of the road which takes you through the underpass into Granville Country Park. At the roundabout there is also a central reservation which enables pedestrians to cross the road back onto the side of Celadine Way with no path, therefore circumnavigating the grassed area. Another option would be to install a dropped kerb and short path on the side of the road where there is already a path so pedestrians would not have to cross over a grass verge to access this.

Resolved – that this Parish Council offers to pay Telford & Wrekin Council half of the approximate cost of £5,000 installation cost which will come from the Community Fund.

Gateway Sign – This will be moved when the contractors have finished the work currently being carried out. This is to prevent the sign being installed and then the contractors digging it up again.

20MPH Estate Roads – Flashing signs have already been installed near schools but the times that they come on need adjusting. The plan for 20MPH on estate roads is currently with Telford & Wrekin Highways Department waiting to be signed off.

Resolved – that the Clerk obtains a list from Telford & Wrekin Council of where these speed limits will be installed.

Bollards Thornton Park Avenue – Rebecca Taylor-Barnes is waiting delivery of the bollards and then a date for installation from the contractors. Officers and contractors have been busy dealing with the flooding over the last few weeks.

St Matthew's Road crossing – Plans have been drawn up to install a crossing and double yellow lines. Councillors stated that the proposed crossing was in the wrong place as there is no path on the side of Church Road where the crossing would take pedestrians to. Therefore, it should be moved opposite St Matthew's Church closer to Donnington Community Hub. Councillors requested that the Clerk asks Newport Town Council if it paid anything toward the crossing recently installed on Station Road.

20/03/221 Playing Fields

Councillors discussed a suggestion that all dogs should be kept on a lead when being walked on playing/football/rugby fields. This is to prevent dog fouling as owners are not always aware of where their dogs are when off the lead.

Councillors were informed that this matter was raised at Telford & Wrekin Council's meeting last Thursday 5th March 2020 at which it was agreed to hold a Borough wide consultation on the Public Space Protection Order (PSPO).

20/03/222 Community Bus

Councillors considered the provision of a community bus to be run with other town and parish councils to assist those not living on, or near to, commercial bus routes. It was suggested to ask Arriva if it could reduce the evening buses and contribute to a small community bus during the day. The Clerk was asked to contact adjoining Parish and Town Councils to see if they would be interested in participating in such a scheme and to investigate how much it would cost. Councillors would then have to consider the cost of the scheme and the effects on this Council's budgets/precept.

20/03/223 Bin Wellington Road, Muxton

Councillors discussed a request for a bin to be installed on the way out of Muxton toward Lilleshall on Wellington Road near to the bench and speed limit sign.

Resolved – to request that Telford & Wrekin Council installs a bin at this location.

20/03/224 Agenda Items for the Next Council Meeting

Councillors requested that the following items be included for discussion on the agenda of the next Council meeting:

Tennis Courts Donnington – to inform Councillors of the amount of money available from the s106 contribution.

Copperfield Drive, Muxton – to consider asking Telford & Wrekin Council to install a dropped kerb by the crossing on School Road.

Wrekin Drive, Donnington – to inform Councillors who owns the two large trees on Donnington Methodist Church land as there are concerns about their safety.

Benches Highlander Drive, Donnington – to update Councillors on the progress of purchasing and installing them.

Bins for Station Road, The Humbers – to provide Councillors with an update on the progress of getting three installed.

War Memorial Muxton – to provide Councillors with an update on the progress of this.

CCTV for Muxton – to provide Councillors with an update on the progress of this.

Valuation of Cordingley Hall – to provide Councillors with an update on the progress of this.

Planting of trees in the Parish – to provide Councillors with an update on the progress of this.

Granville Roundabout – to discuss where the small horse has appeared from on this roundabout.

20/03/225 Date of next meeting

The Chairman informed Councillors that the next Council meeting will be held on Monday 6th April 2020 at Donnington Community Hub, St Matthew's Road, Donnington commencing at 7pm.

The meeting closed at 2020hrs.

Signed:

Date: