

Donnington and Muxton Parish Council



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FULL COUNCIL MEETING

Minutes of the Full Council Meeting held at Turreff Hall, Donnington on 10th February 2020 commencing at 7.00pm

Present: Councillors: P Loughlin (Chairman), Mrs L Dugmore, N Dugmore, M Edwards, J Lavery, A Lawrence, C Mason, M Stokes, R Overton and J Thompson.

Also Present: R Morgan (Parish Clerk), Mrs R Gregory and A Moore (Local Democracy Reporting Services).

Absent: Councillor J Gough.

20/02/187 Apologies: Councillor Miss F Doran.
Resolved – that the apology is accepted.

20/02/188 Declaration of Interest: As per Register.

20/02/189 Public Session: There were no comments or questions from those present.

20/02/190 Minutes

To confirm the Minutes of the following meetings:

- a. Planning Committee meeting held on 13th January 2020.

Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

- b. Council meeting held on 13th January 2020.

Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

20/02/191 Matters Arising from Minutes

Parking restrictions Marshbrook Way – The Clerk was asked to investigate what was happening regarding the request to extend the double yellow lines on Marshbrook Way opposite the junction with Saltwell's Drive, Muxton.

VE Day 75th Anniversary – The Clerk informed Councillors that Telford & Wrekin Council will decide which applicants to award a grant to for VE Day 75th Anniversary celebrations after the closing date of 17th February 2020.

20/02/192 Expenditure Transactions

Each Councillor received a copy of the Expenditure Transactions for January 2020.

Resolved – that the expenditure transactions for January 2020 are ratified and accepted as a true record.

20/02/193 Income Received:

Each Councillor received a copy of the income report for January 2020.

Resolved – that the Income Report for January 2020 is ratified and accepted as a true record.

20/02/194 Bank Reconciliation

Each Councillor received a copy of the bank reconciliation as at 31st January 2020.

Resolved – that the bank reconciliation as at 31st January 2020 is accepted as a true record.

20/02/195 Financial Budget Comparisons

Each Councillor received the Financial Budget Comparison as at 31st January 2020.

Resolved – that the Financial Budget Comparisons as at 31st January 2020 are accepted as a true record.

20/02/196 Councillor Mrs E A Clare

Councillors discussed ideas for a Memorial to Councillor Mrs E A Clare.

Resolved – to:

- Rename Donnington and Muxton Community Library as the Liz Clare Library.
- Match the £1,000 made in donations at her funeral for youth clubs and groups in Donnington.
- Purchase a memorial bench to be situated on the land opposite where she lived near the junction of Oakengates Road and Furnace Lane, Donnington and plant daffodils also at this location. The Clerk was also asked if it would be possible to name this area as Liz's Garden or Clare's Way.
- Ask if it would be possible to name the scout hut adjacent to Globe Bingo Hall after Councillor Liz Clare.

Councillor R Overton stated that the Donnington Partnership is also planning on creating a memorial at the orchard at Barclay Gardens.

20/02/197 Local Council Award Scheme

Each Councillor received a copy of the letter received from the Shropshire Association of Local Councils (SALC) for consideration regarding the Quality Level achievement. Councillors thanked the Clerk and Staff for the work carried out in achieving the Quality Level of this Scheme for this Parish Council.

20/02/198 Clerk's Report

Each Councillor received a copy of the Clerk's report containing the following:

Allotments – Telford & Wrekin Council has stated that it is not in a position to lease the land to the Parish Council at this time for allotments on the field adjacent to the Whitehouse Hotel, Wellington Road, Muxton. The Clerk has asked if there is any other land owned by Telford & Wrekin Council that may be suitable in Muxton but is still waiting for a response regarding this. The Clerk is trying to compile a list of farmers to contact regarding land, but it is proving difficult to find out who own what.

CCTV Cameras Muxton – The Clerk has contacted West Mercia Police regarding the mobile cameras that the Police use and the PCCs Community Ambassador for Shropshire has passed this on to the Police CCTV co-ordinator for this area who stated he will make contact with the Parish Council to discuss the CCTV issues in Muxton area etc. However, the Clerk informed Councillors that he is still waiting and will continue to chase this up.

Reg 14 Draft Neighbourhood Plan – The Clerk informed Councillors that the Parish Council has received 13 responses to the document with mostly positive comments. There were 7 from 94 official organisations such as Telford & Wrekin Council, the Coal authority etc and 6 responses from residents. However, the Clerk stated that he was concerned that the comments and suggestions from the official organisations go against the wishes of the local residents. The Clerk informed Councillors that he would be meeting with Michael Barker to discuss the responses and the suggestions/comments. The Clerk was asked to send copies of Telford & Wrekin Council's response to the Parish Councillors.

Wildflower beds – idverde is in process of ordering the seed. The ground preparation needs to start 5 weeks before the seed is sown and is likely to start within the next couple of weeks.

20/02/199 Parish Council Policies GDPR 2018

Councillors were asked to discuss and adopt the Councillor and Staff Privacy Notice.

Resolved – to accept and adopt the Councillor and Staff Privacy Notice.

20/02/200 Street Lighting

Councillors considered the proposal from Telford & Wrekin Council that this Parish Council pays for the remaining LED street lighting renewal programme over the next three years at a cost of £15,512 per annum.

Resolved – to accept Telford & Wrekin Council's offer and pay for the remaining 176 lanterns LED street lighting renewal programme over the next three years at a cost of £15,512 per annum. The Clerk was also asked to request a quarterly report from the Borough Council on the progress of works carried out.

20/02/201 Pavement Celadine Way

Councillors discussed requests received from residents to install a footpath at the junction of Celadine Way and Donnington Wood Way.

Resolved – that the Clerk gets a new up to date quote to install a footpath from Celadine Way to where it meets Donnington Wood Way and possibly offer to match fund the cost with Telford & Wrekin Council.

20/02/202 Cordingley Hall

Each Councillor received a copy of the report on Cordingley Hall which included information regarding time left on the current lease, the work and events that has taken place and carried out by Mrs N Casey since taking over Cordingley Hall and the report from this Parish Council's solicitor regarding tenants and landlords' rights.

Resolved – that the Clerk:

- Contacts Mrs N Casey to discuss a possible lease renewal.
- Investigate what the open market value of Cordingley Hall is as this will be the basis for the rent review.

- Requests that the Parish Council holds its June 2020 Council meeting at Cordingley Hall at which Mrs N Casey will be asked to produce and discuss with Councillors her visionary statement for her planned future of Cordingley Hall.

20/02/203 War Memorial, Muxton

Councillors discussed what size war memorial they wished to locate at St John's Church, Muxton.

Resolved – that something similar in size to the War Memorial in Telford Town Park would be preferred as a Memorial to be located at St John's Church, Muxton.

20/02/204 Agenda Items for the Next Council Meeting

Councillors requested that the following items be included for discussion on the agenda of the next Council meeting:

20mph speed limit on all estate roads – the Clerk is to investigate what progress is being made regarding this request to Telford & Wrekin Council and report back to Council.

Playing Fields – to discuss the suggestion that dogs should be kept on a lead when being walked on the playing fields.

Community Bus – to discuss the provision of a Community Bus to be run with other Parish and Town Councils to assist those not living on or near to commercial bus routes.

Neighbourhood Plan – to receive an update on the Neighbourhood Plan.

20/02/205 Date of next meeting

The Chairman informed Councillors that the next Council meeting will be held on Monday 9th March 2020 at Turreff Hall, Donnington commencing at 7pm.

The meeting closed at 2010hrs.

Signed:

Date: